

2019

# Demystifying the Job Market

South East Local Learning and Employment Network



# SELLEN

Youth, Skills,  
Employment.  
It's everyone's  
business.



© South East Local Learning and Employment Network 2019 This work is copyright. It may be reproduced in whole or part for study, training or grant submission purposes subject to the inclusion of an acknowledgment of the source and no commercial usage or sale. Reproduction for the purposes other than those indicated above requires prior written permission from the South East Local Learning and Employment Network. Requests and enquiries concerning reproduction and rights should be addressed to the Chief Executive Officer, South East LLEN, PO Box 7050, DANDENONG VIC 3175.  
301019 Version 1.0

# DEMYSTIFYING THE JOB MARKET IN THE SOUTH EAST

City of Greater Dandenong, City of Casey, Cardinia Shire

The job market across the South East (Casey, Dandenong and Cardinia) is complex. Currently there are 61 service providers contracted to deliver 81 employment contracts: that target individuals and specific cohorts with support in sourcing and securing employment.

**Demystifying the Job Market is for organisations and agencies working with job seekers.**

## Main Project Aims

- **To bring about practical understanding of the job market, locally and across Victoria**
- **Assist service providers to navigate the job market**
- **Assist job seekers to identify the employment contract and service provider that best meets their needs**

Whilst the National unemployment rate remains at between 5 and 6%, youth unemployment, or young people actively looking for a job who can't find one, stands at more than 12%. Youth unemployment and youth underemployment has remained high since the Global Financial Crisis.

Greater Dandenong, Casey and Cardinia local government areas (LGA) all experience pockets of disadvantage and higher than average levels of youth unemployment. All three LGAs have postcodes with double digit general unemployment rates. High localised unemployment rates create a demand for a job placement/matching industry of its own. With this comes an array of employment providers, contracted by both state and federal governments, to assist job seekers in finding suitable and sustainable employment.

The South East suburbs also experience high levels of vulnerability, increasing the risk of long term unemployment.. For instance, 59% of 15 to 24 year olds in Dandenong, were born overseas in a non-English speaking country. 20% of young people in Cranbourne live in households without a working parent as a role model. In Doveton, 25% of young people are neither studying nor working.

The job market is tough. In Victoria, on average, 20 people apply for every job, of whom 3 are interviewed. The evolving labour market with technological change and innovation, population pressures, globalisation and a green economy are all impacting on the traditional job market. Significant structural change is also affecting the current job market. In May 2000, 264 jobs per 1000 were in Manufacturing. In 2019, there are 332 jobs per 1000 in Health Care and Social Assistance. Jobs in Melbourne are predominantly in service industries while producing industries such as construction and manufacturing are growing at a slower rate. In the future 83% of employment growth will be in the Service industries whereas 17% of projected growth is expected to come from Producing industries.

The news is not all bad however, with annual employment growth of 4.0% in the Melbourne area as opposed to 2.4% for Australia as a whole. In the South East the youth unemployment rate has actually decreased by 2.5 percentage points over the past year.

There is a combination of both Australian Government and Victorian State Government funded employment programs in the south east region. Some are mutual obligation employment services which are linked to Government support payments such as Newstart Allowance, Youth Allowance and Parenting Payment. Others are initiatives provided by not for profit agencies or social enterprise.

Some of these programs target specific cohorts, such as: Early school leavers, young victims of family violence, young people who identify as LGBTQI, young people who are experiencing mental health challenges, homeless youth and culturally and linguistically diverse (CALD) young people. While other programs are more generic and can be accessed by a range of job seekers depending on their circumstances and eligibility.

South East Local Learning and Employment Service (SELLEN) has compiled this user friendly guide for schools and community service providers to assist them to navigate the many employment service programs in the south east region. This in turn will help community service staff to more accurately assist their clients. The guide describes each program, the services they provide, who is eligible, expected outcomes and the length of service provided

1. Statistics - Australian Government, Department of Employment, Skills, Small and Family Business  
Labour Market Research and Analysis Branch



## YOUTH JOBS PaTH

**Youth Jobs PaTH** is an Australian government employment service that helps young people gain skills and work experience they need to get and keep a job.

**Services:** Employability skills training, internships to gain work experience, wage subsidies for employers, one on one job search support.

**Eligibility:** jobactive job seekers 15 to 24 receiving payments for 6 months or more.

**Outcomes:** Acquisition of employability skills, workplace experience (internship), employment opportunities, sustainable employment.

**Length of Service:** Participants receive 3 levels of assistance – employability skills training, intensive one on one support, 4 to 12 week internship.

### Provider

### Location

Apprenticeships Group Australia

Dandenong, Cranbourne, Pakenham

Chisholm

Dandenong, Cranbourne, Berwick

Status Employment Services

Dandenong, Cranbourne

My Trade Start

Dandenong

Australian Employment and Training Solutions

Dandenong, Narre Warren

## ParentsNext

**ParentsNext** is a support service for parents with children under 6 who get Parenting Payment. It helps with study and work goals. ParentsNext helps

Parents with children under 6, to plan and prepare for future study or employment.

**Services:** Preparation for employment, access to local services, financial advice, parenting courses, training, volunteering, childcare, transport assistance.

**Eligibility:** Parents receiving Centrelink. If eligible Centrelink will contact participant. If Centrelink refers the participation is compulsory.

**Outcomes:** Increased confidence, preparation for work, increased independence

**Length of Service:** Assistance provided until youngest child turns six.

### Provider

### Location

Job Prospects

Dandenong

Brotherhood of St Laurence

Dandenong

Mission Australia

Dandenong, Cranbourne, Narre Warren, Pakenham

CVGT Australia

Dandenong, Narre Warren

## SCHOOL LEAVER EMPLOYMENT SUPPORTS (SLES)

**School Leaver Employment Supports (SLES)** is an early intervention approach for Year 12 school leavers designed to support transition from school to employment. SLES help young people prepare, look for and gain employment.

**Services:** SLES aims to build a participant's ability and confidence to work with a Disability Employment **Service**. Services include supporting a young person

with money handling, time management, travel and communication skills. SLES participants can engage in discovery activities and learn how to take instruction

at work. Individually tailored activities to meet each participant's needs. Planned employment pathways.

**Eligibility:** Must be NDIS Registered with funding goals related to Finding and Keeping a Job.

**Outcomes:** Participants will have the capacity to work with a Disability Employment Service and search and apply for employment.

**Length of Service:** The NDIS can fund SLES for up to two years, depending on the participant's circumstances.

### Provider

### Location

Burke and Beyond

Dandenong

Outlook

Narre Warren

The Bridge

Dandenong

Uniting Care

Dandenong, Cranbourne, Pakenham



## TRANSITION TO WORK

**Transition to Work** is an employment service to support young people aged 15-21 on their journey to employment. The service will provide intensive, pre-employment support to improve the work-readiness of young people and help them into work (including apprenticeships and traineeships) or education.

**Services:** Build a young person's skills, confidence and readiness to enter employment. Case management of a young person to develop practical skills to get

a job, connect with education and training, find and complete work experience and connect with local community services.

**Eligibility:** To participate a young person must be aged 15-21, an Australian citizen or the holder of a permanent visa or NZ Special Category Visa or TPV or SHEV. Dependent on whether the young person receives an income support payment, has not been employment in last 6 months and no Year 12 or Certificate III achieved.

**Outcomes:** Acquisition of employability skills, workplace experience, employment opportunities, sustainable employment referral to appropriate services.

**Length of Service:** Assistance provided until young person finds employment or turns 21.

### Provider

Mission Australia  
Skills Plus

### Location

Dandenong  
Cranbourne, Narre Warren

## SKILLS FIRST RECONNECT

**Skills First Reconnect** is a program which assists early school leavers, disengaged students and the long term unemployed to re-engage with education and gain skills

**Services:** Reconnect assess learning needs and non-learning needs of participants and develop an agreed learning plan to transition participants to training

or employment. Referral to support services as required that help participants start and stay in training.

**Eligibility:** Young people aged 17 to 19 who have not completed year 12 or equivalent and are not in education, training or full-time employment. Individuals

Aged 20 to 64 who have not completed year 12 or equivalent and who are long term unemployed.

**Outcomes:** Participants reconnect with learning, employment or further education.

**Length of Service:** Support for up to 18 months.

### Provider

Chisholm  
AMES Australia  
Jesuit Community College  
Taskforce

### Location

Dandenong, Cranbourne, Berwick  
Dandenong  
Dandenong  
Casey, Cardinia and Greater Dandenong

## CHISHOLM SKILLS AND JOBS CENTRE

A free service, Chisholm Skills and Job's Centre is part of a state-wide Victorian Government program to assist potential students, job seekers and employers. The Skills and Jobs Centre offers advice on job readiness, training, upskilling and job opportunities.

**Services:** Career advice counselling, skills assessments, workshops to improve job readiness and learn about employment opportunities, meet with local employers, information on jobs and training opportunities, referral to support services such as education and training, financial guidance and disability.

**Eligibility:** Anyone living and working in the Greater Dandenong, Casey and Cardinia regions.

**Outcomes:** Prepared for employment, increased knowledge of job market and employment opportunities. Increased information about training and career options.

**Length of Service:** As services are required.

### Provider

Chisholm

### Location

311 Lonsdale St, Dandenong



## JOBS VICTORIA EMPLOYMENT NETWORK

**Jobs Victoria Employment Network (JVEN)** is the Victorian Government's major activity to help Victorians facing barriers to employment. Priority jobseekers are supported by employment specialists to prepare for work and identify job opportunities. Assistance is provided to long term unemployed and marginalized people to build skills, deliver training and connect jobseekers with real employment opportunities.

**Services:** A focus on Victorian jobseekers who require assistance to gain employment. Flexible services are designed to meet the needs of jobseekers facing employment barriers. Services link to community support services to meet specific needs of job seekers and maximise employment outcomes. Other services include resume preparation, interview training, referrals for interview, job seeking skills, obtaining work experience and post placement support.

**Eligibility:** Priority jobseekers facing barriers to employment such as youth justice clients, young people in out of home care, disengaged young people aged 15-24 and not in education, training or employment, single parents, social housing tenants, job seekers with a disability, job seekers with a mental illness.

**Outcomes:** Support each jobseeker into long-term sustainable employment.

**Length of Service:** Support continues until desired outcomes achieved.

### Provider

Jesuit Social Services  
The Bridge Employment Dandenong  
McAuley Community Services for Women  
YMCA Bridge Project  
Brotherhood of St Laurence Life Without Barriers Hub  
RAW Recruitment  
FGM Consultants  
Social Ventures Australia - Industry Employment Initiative  
east@work  
SkillInvest Dandenong  
Choice Career Services  
AFL Sports Ready  
Reclink Australia  
Holmesglen Institute of TAFE  
AGA Hallam

## LEARN LOCALS

Learn Local providers offer a range of education and training programs. Learn Local providers can help individuals develop the skills required to start a course or get a job. They deliver courses to increase employability and enhance job searching capacity. Learn Locals can assist people to improve their communication skills, manage time more efficiently, write a resume and search for a job.

**Services:** Learn local providers deliver both pre-accredited and accredited training at low cost. Tutors can work with individuals on a one to one basis or in small groups. Learn Locals are easily accessible to the community where people can start small and build capacity to go on to further training or to get a job.

Programs are designed to help learners gain the confidence and skills to look for a job. Learn Locals also offer other learning support services such as career advice, financial assistance, childcare facilities and disability support services.

**Eligibility:** Anyone in the community can enroll at a Learn Local Provider.

**Outcome:** Acquisition of new skills. Increased confidence. Increased employability. Gain a qualification for a job or career change. Re-enter the workforce after a period of unemployment.

**Length of Service:** No limits on enrolment in courses or access to community advice and services.

<https://learnlocal.org.au/find-a-learn-local/>



## NEW ENTERPRISE INCENTIVE SCHEME (NEIS)

**New Enterprise Incentive Scheme (NEIS).** Individuals not in employment or training who are interested in running their own business may be eligible for New Business Assistance with the New Enterprise Incentive Scheme (NEIS). New Business Assistance with NEIS can give you professional assistance to start a new business.

**Services:** Accredited small business training, Certificate IV in New Small Business or Certificate III in Micro Business Operations. Business mentoring

**Eligibility:** You can take part in New Business Assistance with NEIS if you are 18 years or older. Not prohibited by law from working in Australia. Are not on a work or student visa. Can complete NEIS training and work full-time in your business. Have not received NEIS assistance in the past year. Are not an undischarged bankrupt.

**Outcome:** Establishment of a sustainable business generating enough income so the participant does not require support payments or rental assistance. If the business is not generating enough income the skills obtained during NEIS participation can lead to potential employment.

**Length of Service:** Up to 2 years support.

### Provider

Sarina Russo  
Holmesglen  
Chisholm

### Location

Dandenong  
Dandenong, Cranbourne, Narre Warre, Pakenham  
Dandenong, Berwick, Cranbourne

## ENTREPRENEURSHIP FACILITATORS

**Entrepreneurship Facilitators** provide practical assistance to support and encourage individuals to start a business as a way to create their own job. The facilitators have a focus on encouraging entrepreneurship among mature age Australians including those at risk of unemployment due to structural changes in the economy.

**Services:** Provide information and advice about entrepreneurship and starting and running a business to clients and community organisations. Provide tailored mentoring and assistance to individuals. Workshops and networking events. Link and refer individuals to appropriate services that will help them start and run their own business. Services are individually tailored. Sessions can be organised weekly, fortnightly or monthly.

**Eligibility:** Anyone wanting to start their own business can access services from an Entrepreneurship Facilitator.

**Outcome:** Successful launch of a small business.

**Length of Service:** Determined by need on a case by case basis.

### Provider

Entrepreneurship  
Facilitators

### Location

Dandenong,  
Pakenham

## LAUNCH ME PROGRAM

Launchme is a free initiative offering Dandenong and Doveton residents the opportunity to develop, finance and launch their own microenterprise. Successful applicants work alongside a business coach to create their business ideas from scratch with support from experts in their chosen field.

**Services:** 1:1 coaching, mentoring, business planning, building skills and networks. A microenterprise loan to help participants get their business up and running.

**Eligibility:** Postcode boundaries to Doveton 3177 and Dandenong 3175. Work rights.

**Outcome:** Knowledge and preparedness for operating a small business.

**Length of Service:** 12 month program.

## LaunchMe for Young Carers Program

LaunchMe for Young Carers supports carers between 16-25 to explore career options for their future. Designed to be careful of their caring responsibilities, the six month program is fully flexible and offers three learning paths. Throughout the six month journey, the participants will have ongoing access to business coaching and wellbeing support as well as the added benefit of creating a professional network.



## jobactive

jobactive connects job seekers with employers and is delivered by a network of jobactive providers. Job seekers get help from a jobactive provider to get and keep a job. Services can be tailored to meet a job seeker's assessed needs.

Employers can also use job active providers for free recruitment services. Services:

**Services:** Job seekers are assisted to write a resume, look for work, prepare for interviews, get skills that local employers need and find and keep a job. Development of a Job Plan which includes activities to help you get the skills that local employers are looking for and help to manage non-vocational issues. A jobactive provider can access funding to pay for work-related items, professional services, relevant training and post placement support.

**Eligibility:** jobactive services are available to people who get income support payment such as Newstart Allowance, Youth Allowance or Parenting Payment. If not on income support people can volunteer for jobactive services if they are not working or studying full-time and have the right to work in Australia.

**Outcome:** Obtain job search skills, work experience and sustainable employment.

**Length of Service:** Assistance provided until job seeker finds employment or is retired or no longer on benefits.

Provider	Location
Sarina Russo Job Access	Dandenong, Narre Warren, Cranbourne
WISE Employment	Dandenong, Narre Warren, Cranbourne, Pakenham
AMES (ECHO Australia)	Narre Warren
Matchworks	Dandenong, Narre Warren, Cranbourne, Pakenham
MAX Employment	Dandenong, Narre Warren, Cranbourne, Pakenham
Direct recruitment Job Find	Dandenong, Narre Warren, Cranbourne, Pakenham
Job Prospects	Dandenong, Narre Warren, Cranbourne, Pakenham
AMES (SkillPlus)	Pakenham
AMES	Dandenong

## AUSTRALIAN APPRENTICESHIP SUPPORT NETWORK

The Australian Apprenticeship Support Network is the first point of contact for all queries about apprenticeships. Apprenticeship Network providers give personalised and support services from pre-commencement to completion. Australian Apprenticeship providers also help people find alternative training pathways if they are not suited to an apprenticeship.

**Services:** An Apprenticeship Network provider will provide assistance to find an employer and registered training organization. Essential administrative support, payment processing, regular contact and targeted services for individuals who need extra support to complete their apprenticeship.

**Eligibility:** Anyone can apply for an Apprenticeship. To be eligible for the Support for Adult Apprentices incentive an apprentice must be 21 years of age.

**Outcome:** Support to identify a suitable apprenticeship and employer. Completion of necessary contracts. Support to a successful apprenticeship completion.

**Length of Service:** Participants are eligible for assistance until their apprenticeship is completed. Some providers offer services to anyone interested in starting an apprenticeship including post school and mature age candidates.

Provider	Location
MAS National	Dandenong
Sarina Russo Apprenticeships	Dandenong, Narre Warren
Apprenticeships Support Australia	Narre Warren
MEGT	Dandenong
Apprenticeships Matter	Wantirna servicing the South East

## COMMUNITY REVITALISATION PROJECT

Community Revitalisation is focused on combatting entrenched economic disadvantage in the Dandenong 3175 and Doveton 3177 postcode areas by connecting jobseekers from Dandenong and Doveton with local jobs and training opportunities. Funding will support expansion of the One Percent Project which was developed by the Greater Dandenong Regional Employment Taskforce and aims to encourage businesses and employers, regardless of their size and industry, to recruit One Percent of their workforce from jobseekers from disadvantaged backgrounds.

If you want to learn more or be involved please contact Jennifer Ebdon via email [Jennifer.Ebdon@cgd.vic.gov.au](mailto:Jennifer.Ebdon@cgd.vic.gov.au) or telephone (03) 8571 5319.



## SKILLS FOR EDUCATION AND EMPLOYMENT PROGRAM (SEE)

The **Skills for Education and Employment Program (SEE)** provides language, literacy and numeracy training to eligible job seekers, to help them to participate more effectively in training or in the labour force. The program caters for job seeker groups with literacy and/or numeracy training needs including Aboriginal and Torres Strait Islanders, youth, people with disabilities, mature aged people and job seekers from culturally and linguistically diverse backgrounds.

**Services:** From 1 July 2018, eligible job seekers are entitled to up to 650 hours of free accredited language, literacy and/or numeracy training. Clients referred to the program prior to 30 June 2018 are entitled to a maximum of 800 hours of training. Training is delivered flexibly through full-time or part-time hours.

**Eligibility:** Jobseekers are referred to the program by Employment Service Providers including jobactive, Disability Employment Services, Transition to Work or ParentsNext. You are eligible for the SEE program if you are 15 to 64 years old, are a registered as a job seeker with DHS, are not a full-time student, meet the rules on visa status and benefits.

**Length of Service:** 650 hours language, literacy and numeracy training.

### Provider

### Location

AMES

Dandenong, Narre Warren, Noble Park, Springvale

## ADULT MIGRANT ENGLISH PROGRAM (AMEP)

The **Adult Migrant English Program (AMEP)** provides up to 510 hours of English language tuition to eligible migrants and humanitarian entrants to help them learn foundation English language and settlement skills to enable them to participate socially and economically in Australian society.

**Services:** English language classes. Participants can choose from a range of learning options. Classroom tuition, full time or part-time. There are 2 streams of a pre-employment stream or social English stream. Distance learning. Home tutor scheme. Self-paced e-learning. Free childcare services. Also free document translating service for up to 10 documents to support participation in employment, education and community engagement.

**Eligibility:** You may be eligible for the AMEP if you are a permanent resident of Australia or you hold an eligible temporary visa. In addition, you must meet the following time frames from the date of your visa commencement or arrival in Australia to remain eligible: register with an AMEP service provider within six months (or 12 months if you are under 18 years of age when you arrived in Australia), commence your tuition within 12 months, complete your tuition within five years.

**Length of Service:** Participants are eligible for up to 510 hours of English language tuition.

### Provider

### Location

Chisholm

Dandenong, Berwick, Springvale and Cranbourne campuses and delivered in various locations across the region

## CASEY,CARDINIA & GREATER DANDENONG COMMUNITY JOBS PORTALS

Casey, Cardinia and Greater Dandenong have a specific jobs portal advertising local job opportunities. The jobs portal is a one stop shop for employment in these south east regions. This is a service for both employers and job seekers.

Local businesses can advertise job vacancies for free and people who live local can look for jobs locally.

<https://www.caseycardiniajobs.com.au/>

<https://www.worklocalgreaterdandenong.com.au/>

## THE ONE PERCENT PROJECT

The **One Percent Project** was developed by the Greater Dandenong Regional Employment Taskforce, aiming to encourage all businesses and employers, regardless of their size and industry, to recruit One Percent of their workforce from jobseekers who are facing barriers in their journey to work.

Taking a streamlined and collaborative approach, the One Percent Project brings together the City of Greater Dandenong, the Skills and Jobs Centre, employment services providers and community organisations to help local employers meet their recruitment needs by tapping into the wealth of local talent.



## DISABILITY EMPLOYMENT SERVICES (DES)

Disability Employment Services (DES) help people with a disability to find work and keep a job. DES providers are organisations that are experienced in supporting people with disability as well as providing assistance to employers to put in place practices that support the employee in the workplace. DES has two parts:

Disability Management Service (DMS) is for job seekers with disability, injury or health condition who need assistance to find a job and occasional support in the workplace to keep a job.

Employment Support Service (ESS) provides assistance to job seekers with permanent disability to find a job and who need regular, ongoing support in the workplace to keep a job.

**Services:** DES providers offer eligible participants 'one to one' tailored, case managed to assist them look for and obtain suitable employment. DES job seekers are assisted to prepare for work readiness and to actively look for work. Career counselling is provided as well as on the job support as required. DES providers also liaise with employers to ensure that clients continue to be appropriately supported in their work/place of employment.

**Eligibility:** Participants will have a disability, illness or health condition that may impact capacity for work, are at or above minimum working age for Victoria and below Aged pension age, are an Australian resident, able to work at least 8 hours per week and not studying full time (exceptions apply). A client may be referred to our program via the ESAT/JCA process available at Centrelink OR they can contact DVJS Employment solutions directly and we can assist.

**Outcome:** Obtain skills to search for employment. Suitable, sustainable and supported employment.

**Length of Service:** Ongoing until employment secured.

### Provider

CoAct / SkillsPlus - ESS

MAX Employment - ESS, DMS

Job Prospects - ESS

Uniting Ltd - ESS

DVJS - ESS, DMS

Campbell Page Ltd - ESS, DMS

Vision Australia - ESS

Matchworks - ESS, DMS

Joblife Employment - ESS, DMS

OCTEC - ESS, DMS

Jobfind Centres - ESS, DMS

ECHO - ESS, DMS

WISE Employment - ESS, DMS

APM Employment Services - ESS, DMS

Boxhill Institute - ESS

Atwork Australia - ESS, DMS

St John of God Accord - ESS

Outlook - ESS

CVGT Australia - ESS, DMS

WCN Jobco - ESS

Access Australia Group Australia - ESS

Mission Australia - DMS

Sarina Russo Job Access - DMS

About2Work - DMS

Konect - DMS

### Location

Dandenong, Narre Warrne, Cranbourne, Pakenham, Springvale, Koo Wee Rup

Dandenong, Narre Warren, Cranbourne, Pakenham, Koo Wee Rup

Dandenong, Narre Warren, Cranbourne, Pakenham

Dandenong

Dandenong, Narre Warren, Cranbourne, Pakenham

Dandenong, Cranbourne, Pakenham

Dandenong

Dandenong, Narre Warren, Cranbourne, Pakenham

Dandenong

Dandenong, Narre Warren, Hampton Park, Cranbourne, Pakenham

Dandenong, Narre Warren, Cranbourne, Pakenham

Dandenong, Narre Warren, Cranbourne, Pakenham

Dandenong, Narre Warren, Cranbourne, Pakenham

Narre Warren, Cranbourne, Pakenham

Dandenong

Dandenong, Endeavour Hills, Cranbourne, Pakenham

Hallam, Cranbourne, Berwick, Pakenham

Narre Warren Cranbourne, Pakenham

Dandenong

Narre Warren Cranbourne, Pakenham

Narre Warren

Dandenong

Dandenong, Narre Warren, Springvale

Dandenong, Narre Warren

Noble Park

## YOUTH LEARNING PATHWAYS

Youth Learning Pathways focuses on creating a viable pathway to education and employment for young people who are already engaged in the criminal justice system, as well as young people identified as being at 'high risk' of engaging in criminal behavior.

**Services:** One on one support to re-engage with learning and or employment. Referral to wrap around support as required. Provide clients with support for homelessness, substance misuse, Centrelink, mental health, links to other services and court support.

**Eligibility:** 17 - 25 yrs old and involved in the justice system or at risk of engaging in criminal activity. Living in Dandenong, Casey or Cardinia or connected to the south east region. Ready to engage in the program.

**Outcome:** Completion of pre-accredited or accredited training. Preparation for work and employment.

**Length of Service:** Ongoing as long as participants are engaged and moving forward.

### Provider

Mission Australia and YSAS

### Location

Dandenong

## EMPLOYMENT EMPOWERS PROGRAM

The **Employment Empowers Program** supports young people from refugee and migrant backgrounds who are looking for work. The free program can help young people find direct employment, a traineeship, an internship or a paid work placement opportunity. Young people are matched with volunteer mentors who have years of Australian work experience. The Employment Empowers Program assists young people to look for work and write a resume.

**Services:** Engage 1:1 with a volunteer mentor who has work experience in Australia. Access to valuable experience in a workplace, an opportunity to undertake an internship or find employment. Develop job search skills and learn how to write a resume and cover letter and how to apply for jobs.

**Eligibility:** Young people 18 to 24 years old, from a refugee or migrant background, currently living in Melbourne and looking for work, a traineeship or an internship.

**Outcome:** A young person is supported to gain skills for work, work experience and sustainable employment.

### Provider

### Location

Centre for Multicultural Youth (CMY)

CMY Dandenong (SE Region)

## SOUTHERN MIGRANT RESOURCE CENTRE CAREER DEVELOPMENT PROGRAM

**Southern Migrant Resource Centre (SMRC) Career Development Program** is part of their Settlement program which aims to increase capacity, connection and participation in the community. SMRC provides services to humanitarian entrants and other migrants on eligible visas during their first 5 years of settlement in Australia.

**Services:** Support clients to gain sustainable education and employment outcomes. Research career options and appropriate education pathways. Assistance to write resumes and cover letters. Develop interview skills. Develop Australian workplace readiness. Understand your rights and responsibilities at work.

Young people aged 15 – 25 years can attend during Homework Support on Mondays.

**Eligibility:** Humanitarian entrants and other migrants on eligible visas.

**Outcome:** Gain skills to look for work. Prepare for work in Australia. Opportunity to progress to SMRC Employer Recruitment Program.

**Length of Service:** First 5 years of settlement in Australia.

Following on from participating in the Career Development program, standout candidates are put forward to participate in the **Employer Recruitment Program** with participating employer partners who will host an assessment session with successful candidates going on to have interviews with progression to employment

### Provider

### Location

Southern Migrant Resource Centre

31-39 Clow St, Dandenong

## ASYLUM SEEKER RESOURCE CENTRE (ASRC) ENTREPRENEURS PROGRAM

The ASRC Entrepreneurs Program builds on the patience and resilience of refugees and people seeking asylum to help them build the skills, to become successful entrepreneurs, or create their own small business.

**Services:** Deliver literacy for work readiness training and digital literacy training.

**Eligibility:** Must be an ASRC member. All genders.

**Outcome:** Assistance provided to ultimately find employment.

**Length of Service:** Determine on a case by case basis.

### Provider

### Location

ASRC

179 Lonsdale St, Dandenong



## STEPPING STONES PROGRAM

The Brotherhood of St Laurence Stepping Stones Program offers mentoring, training and support to women from refugee, migrant and asylum seeker backgrounds. The women are assisted to develop new skills and increase their participation in business and community.

**Services:** 15 week micro-enterprise course.

**Eligibility:** Female, no work rights, born overseas. No geographic boundaries.

**Outcome:** Knowledge and preparedness for operating a small business

**Length of Service:** Minimum three year support

### Provider

### Location

Brotherhood of St Laurence (BSL)

Level 2, Langhorne St, Dandenong

## YOUTH EMPLOYMENT PROGRAM

Whitelion's Youth Employment Program offers a holistic employment placement and support service for young people who have barriers to employment and need a helping hand. The young people referred to the program are provided with extensive pre-employment training, mentoring to develop essential employment skills, ongoing placement and post placement support for both the young person and employer.

**Eligibility:** Young people between the ages of 15-24 who may be struggling to secure employment, identify as Aboriginal or Torres Strait Islander, youth justice clients, young people in Out-of-Home Care, young people disengaged from training and employment, and young people experiencing disadvantage

### Provider

### Location

WHITELION

Southern Metropolitan Melbourne

## ADDITIONAL PROGRAMS

In addition to these funded programs there is an array of additional programs to assist with employment readiness and preparation. For example a jobactive provider in conjunction with Casey Cardinia Libraries offers monthly appointments to support people to prepare for, find and maintain employment.

Schools also offer Careers advice throughout secondary schooling. The Victorian careers curriculum framework is designed to develop a local, custom and high quality career development program. Schools collect destination data of students who have completed Year 12 and are able to assist students who are having difficulty finding a pathway to further study or employment.

Wage subsidies are also available within Federal Government funded programs which allows employers to receive up to \$10,000 as an incentive to employ eligible participants. Up to \$10,000 is available for new employees who are 15 - 24 years of age, Indigenous or over 50 years of age. The subsidy is a financial incentive that helps employers grow their business and young people find sustainable employment.

## SERVICE DIRECTORY - PROVIDERS & WEBLINKS

<b>About2Work</b>	<a href="https://www.about2work.com.au/">https://www.about2work.com.au/</a>
<b>Access Australia</b>	<a href="https://aag.org.au/what-we-offer/employment-programs/">https://aag.org.au/what-we-offer/employment-programs/</a>
<b>AFL Sports Ready</b>	<a href="https://aflsportsready.com.au/">https://aflsportsready.com.au/</a>
<b>AMES</b>	<a href="https://www.ames.net.au/">https://www.ames.net.au/</a>
<b>APM Employment Services</b>	<a href="https://www.apm.net.au/employers/employment-services">https://www.apm.net.au/employers/employment-services</a>
<b>Apprenticeships Group Australia</b>	<a href="https://www.aga.com.au/">https://www.aga.com.au/</a>
<b>Apprenticeships Matter</b>	<a href="https://appsmatter.com.au/">https://appsmatter.com.au/</a>
<b>Asylum Seeker Resource Centre</b>	<a href="https://www.asrc.org.au/entrepreneursprogram/">https://www.asrc.org.au/entrepreneursprogram/</a>
<b>Atwork Australia</b>	<a href="https://www.atworkaustralia.com.au/">https://www.atworkaustralia.com.au/</a>
<b>Australian Employment and Training Solutions</b>	<a href="https://www.aets.edu.au/">https://www.aets.edu.au/</a>
<b>Boxhill Institute</b>	Email:DES.Enquiries@boxhil.edu.au
<b>Brotherhood of St Laurence</b>	<a href="https://www.bsl.org.au/services/work-and-learning/">https://www.bsl.org.au/services/work-and-learning/</a>
<b>Burke and Beyond</b>	<a href="https://www.burkeandbeyond.org.au/">https://www.burkeandbeyond.org.au/</a>
<b>Campbell Page</b>	<a href="https://campbellpage.com.au/">https://campbellpage.com.au/</a>
<b>Chisholm Institute</b>	<a href="https://www.chisholm.edu.au/">https://www.chisholm.edu.au/</a>
<b>Choice Career</b>	<a href="https://www.choicecareerservices.com.au/">https://www.choicecareerservices.com.au/</a>
<b>Centre for Multicultural Youth (CMY)</b>	<a href="https://www.cmy.net.au/employment">https://www.cmy.net.au/employment</a>
<b>CoAct</b>	<a href="https://coact.org.au/">https://coact.org.au/</a>
<b>Community Revitalisation Project</b>	<a href="https://www.development.vic.gov.au/projects/revitalising-central-dandenong">https://www.development.vic.gov.au/projects/revitalising-central-dandenong</a>
<b>CVGT Australia</b>	<a href="https://www.cvgt.com.au/">https://www.cvgt.com.au/</a>
<b>Direct Recruitment</b>	<a href="https://www.directrecruitment.com.au/">https://www.directrecruitment.com.au/</a>
<b>DVJS</b>	<a href="https://www.dvjs.com.au/">https://www.dvjs.com.au/</a>
<b>east@work</b>	<a href="http://victoriaatwork.org.au/eastatwork/">http://victoriaatwork.org.au/eastatwork/</a>
<b>Entrepreneurship Facilitators</b>	<a href="https://www.employment.gov.au/entrepreneurship-facilitators">https://www.employment.gov.au/entrepreneurship-facilitators</a>
<b>FGM Consultants</b>	<a href="http://fgmconsultants.com.au/">http://fgmconsultants.com.au/</a>
<b>Holmesglen Institute</b>	<a href="https://holmesglen.edu.au/">https://holmesglen.edu.au/</a>
<b>Jesuit Social Services</b>	<a href="https://jss.org.au/">https://jss.org.au/</a>
<b>Job Projects</b>	<a href="https://www.syc.net.au/">https://www.syc.net.au/</a>
<b>Jobfind Centres</b>	<a href="https://jobfind.com.au/">https://jobfind.com.au/</a>
<b>Joblife</b>	<a href="https://joblifeemployment.com.au/">https://joblifeemployment.com.au/</a>

**SERVICE DIRECTORY CONTINUED...**

<b>Konekt</b>	<a href="https://www.konektemployment.com.au/">https://www.konektemployment.com.au/</a>
<b>LaunchME</b>	<a href="https://goodshepherdmicrofinance.org.au/services/launchme/">https://goodshepherdmicrofinance.org.au/services/launchme/</a>
<b>Learn Locals</b>	<a href="https://learnlocal.org.au/">https://learnlocal.org.au/</a>
<b>MAS National</b>	<a href="https://www.masnational.com.au/">https://www.masnational.com.au/</a>
<b>Matchworks</b>	<a href="https://www.matchworks.com.au/">https://www.matchworks.com.au/</a>
<b>MAX Employment</b>	<a href="https://www.maxsolutions.com.au/max-employment">https://www.maxsolutions.com.au/max-employment</a>
<b>McAuley Community Services for Women</b>	<a href="https://www.mcauleycsw.org.au/">https://www.mcauleycsw.org.au/</a>
<b>MEGT</b>	<a href="https://www.megt.com.au/">https://www.megt.com.au/</a>
<b>Mission Australia</b>	<a href="https://www.missionaustralia.com.au/">https://www.missionaustralia.com.au/</a>
<b>My Trade Start</b>	Email: <a href="mailto:info@jobskills4youth.com.au">info@jobskills4youth.com.au</a>
<b>OCTEC</b>	<a href="https://octec.org.au/">https://octec.org.au/</a>
<b>Outlook</b>	<a href="https://www.outlookvic.org.au/">https://www.outlookvic.org.au/</a>
<b>Raw Recruitment</b>	<a href="https://rawrecruitment.com.au/">https://rawrecruitment.com.au/</a>
<b>Reclink</b>	<a href="https://www.reclink.org/">https://www.reclink.org/</a>
<b>Sarina Russo</b>	<a href="https://www.sarinarusso.com/">https://www.sarinarusso.com/</a> <a href="https://www.sarinarusso.com/apprenticeship/">https://www.sarinarusso.com/apprenticeship/</a>
<b>Skill Invest</b>	<a href="https://www.skillinvest.com.au/">https://www.skillinvest.com.au/</a>
<b>Skills Plus</b>	<a href="https://skillsplus.com.au/">https://skillsplus.com.au/</a>
<b>Southern Migrant Resource Centre (SMRC)</b>	<a href="https://www.smrc.org.au/career-development-guidance/">https://www.smrc.org.au/career-development-guidance/</a>
<b>Social Ventures Australia</b>	<a href="https://www.socialventures.com.au/">https://www.socialventures.com.au/</a>
<b>St John of God</b>	<a href="https://www.accorddisability.org.au/">https://www.accorddisability.org.au/</a>
<b>Status Employment Services</b>	Email: <a href="mailto:jessica.drummond@status.net.au">jessica.drummond@status.net.au</a>
<b>Taskforce</b>	<a href="https://www.taskforce.org.au/">https://www.taskforce.org.au/</a>
<b>The Bridge</b>	<a href="https://www.thebridgeemployment.com.au/">https://www.thebridgeemployment.com.au/</a>
<b>Uniting Care</b>	<a href="https://www.vt.uniting.org/">https://www.vt.uniting.org/</a>
<b>Vision Australia</b>	<a href="https://www.visionaustralia.org/">https://www.visionaustralia.org/</a>
<b>WCN Jobco</b>	<a href="https://www.jobco.com.au/en/">https://www.jobco.com.au/en/</a>
<b>WHITELION</b>	<a href="https://www.whitelion.asn.au/southern-metropolitan">https://www.whitelion.asn.au/southern-metropolitan</a>
<b>WISE Employment</b>	<a href="https://wiseemployment.com.au/">https://wiseemployment.com.au/</a>
<b>YMCA The Bridge Project</b>	<a href="http://bridgeproject.ymca.org.au/">http://bridgeproject.ymca.org.au/</a>
<b>Youth Support and Advocacy Service (YSAS)</b>	<a href="https://ysas.org.au/">https://ysas.org.au/</a>

